

REVESBY WORKERS' CLUB LTD - ACN 000 348 121

# NOTICE OF ANNUAL GENERAL MEETING

SUNDAY, 30 OCTOBER 2022



**revesbyworkers'club**

2B Brett Street, Revesby NSW 2212 | P: 9772 2100 | [rwc.org.au](http://rwc.org.au)



# revesbyworkers'

1 March 2022

The Directors  
Revesby Workers' Club Ltd  
2B Brett Street  
REVESBY NSW 2212

Dear Board of Directors,

The undersigned, being a member of Revesby Workers' Club Ltd, hereby nominates BDO Audit Pty Ltd for appointment as auditor of the company at the forthcoming annual general meeting.

Yours sincerely

A handwritten signature in black ink that reads 'Daryl Melham'.

**DARYL MELHAM AM**  
Club President

## NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the members of Revesby Workers' Club Ltd will be held in the Club premises, 2B Brett Street, Revesby, on **Sunday 30<sup>th</sup> October 2022 at 10:00am**.

### BUSINESS

1. Confirmation of minutes of the Annual General Meeting of Members held on Sunday, 31<sup>st</sup> October 2021. \*
2. To consider the Report of the Board and CEO for the year ended 30th June 2022. \*\*
3. To consider the financial statements and auditor's report for the year ended 30<sup>th</sup> June 2022. \*\*
4. To consider the Report of the Returning Officer in which the results of the Ballot for Directors is announced and declare the Directors elected.
5. To consider and if thought fit pass the First Ordinary Resolution with regard to benefits of Directors of the Club and others.
6. To consider and if thought fit pass the Second Ordinary Resolution with regard to benefits of Foundation and Life members.
7. To consider and if thought fit pass the Third Ordinary Resolution with regard to benefits to Welfare Officers.
8. To consider and if thought fit pass the Fourth Ordinary Resolution to appoint BDO Audit Pty Ltd as the Auditor of Revesby Workers' Club Ltd.
9. To consider and if thought fit pass the First Special Resolution to amend the Club's Constitution.

BY ORDER OF THE BOARD  
SCOTT BENNETTS  
Company Secretary

Dated this 30 of June 2022

- \* **Minutes from the 2021 Annual General Meeting of Revesby Workers' Club Ltd are available from the Office of the Club – 9am to 5pm Monday to Friday, upon request, and will also be available at the Annual General Meeting.**
- \*\* **Copies of the Directors' Report, financial statements and auditor's report are available on the Club's website and hard copies are available from reception.**

### Important Note regarding Questions for the Annual General Meeting

**Members with questions for the Annual General Meeting are asked to submit those questions in writing to the Company Secretary 7 days before the meeting. Members are entitled to ask questions at the Annual General Meeting without giving this notice. However, if you do not submit questions in writing 7 days before the meeting, it may not be possible to provide you with an answer to your question at the meeting.**

### VOTING FOR DIRECTORS

In the event that an Election is required to vote for Club Directors, voting will take place in the Club foyer from 10am to 8pm on Thursday, 27 October 2022 and Friday, 28 October 2022.

Election results will be announced by the Returning Officer at the Annual General Meeting on Sunday, 30 October 2022.

### FIRST ORDINARY RESOLUTION - DIRECTORS AND OTHERS

*Pursuant to sections 10(6A) and 10(7) of the Registered Clubs Act 1976 (NSW) for the period up to the 2023 Annual General Meeting:*

- (a) That the members approve Revesby Workers' Club allowing the Duty Director and up to three (3) guests to partake of a meal and beverage within Revesby Workers' Club's premises.*
- (b) That the members approve Revesby Workers' Club allowing the Duty Director and up to three (3) guests to be entertained at the premises of Revesby Workers' Club, such entertaining to be limited to internal shows.*
- (c) That the members approve expenditure by Revesby Workers' Club to provide corporate apparel for Directors, Past Directors, Patrons, Life Members and Welfare Officers consisting of appropriate attire and cleaning expenses of same.*

- (d) *That the members approve Revesby Workers' Club providing reasonable meals and beverages at Board meetings, sub-committee meetings and official functions for Directors and sub-committee members.*
- (e) *That the members authorise the Directors' attendance at meetings and seminars of ClubsNSW, Federation of Community, Sporting and Workers Clubs, Club Managers' Association and other recognised associations within the Registered Clubs Industry and the Directors' reasonable expenses in relation to accommodation, seminar/conference fees and travel costs for themselves and their partners. In the event that overseas travel is required a maximum of two (2) Directors may be approved for such travel by the Board.*
- (f) *That the members approve Revesby Workers' Club paying each Director an honorarium of \$10,000.00 per annum, with an additional \$2,000.00 per annum being paid to the President, a total payment of \$72,000.00. The amounts may be paid monthly, quarterly or annually at the Director's discretion. A director may elect not to receive the payment or to receive only part of the payment at their discretion.*
- (g) *That if a Director resigns their position with the Board during the elected year (exclusive of the death of a Director) the honorarium will be reimbursed by the Director on a pro rata basis.*
- (h) *That the members approve Revesby Workers' Club providing each Director an allowance of \$1,000 per annum for their telephone rental fees, local and mobile phone call and internet charges for Club related business. A Director may elect not to receive the payment or to receive only part of the payment at their discretion.*
- (i) *That the members approve Revesby Workers' Club providing each Director a mobile computing device and / or a tablet device and associated equipment, appropriate software and including internet accessibility and an email address facility for Revesby Workers' Club related business.*
- (j) *That the members approve each Director receiving a car space at Revesby Workers' Club for their use.*
- (k) *That the members approve the Patrons and Life members of the club receiving a car space at Revesby Workers' Club for their use.*

## **SECOND ORDINARY RESOLUTION - FOUNDATION AND LIFE MEMBERS**

*Pursuant to sections 10(6A) and 10(7) of the Registered Clubs Act 1976 (NSW) for the period up to the 2023 Annual General Meeting:*

- (a) *That the members approve Revesby Workers' Club absorbing, to a maximum of \$500, food and beverage costs associated with a wake of any Foundation or Life member held at the premises of the Club and that the cost of room hire be waived.*
- (b) *That the members approve the mortality benefit for Foundation members to be \$500.*

## **THIRD ORDINARY RESOLUTION – WELFARE OFFICERS**

*Pursuant to sections 10(6A) and 10(7) of the Registered Clubs Act 1976 (NSW) for the period up to the 2023 Annual General Meeting:*

- (a) *That the members approve Revesby Workers' Club providing up to two Welfare Officers appointed by the Board, with an allowance of up to \$100.00 per month each to defray travel and incidental costs incurred by the Welfare Officers in providing members with welfare support.*

## **FOURTH ORDINARY RESOLUTION - APPOINTMENT OF CLUB AUDITORS**

*That, for the purposes of section 327B(1) of the Corporations Act 2001 and for all other purposes:*

- (a) *BDO Audit Pty Ltd, having been nominated by Revesby Workers' Club Ltd ("the Company") by a member of the Company and having consented in writing to act as auditor of the Company, be appointed as auditor of the Company effective immediately.*

## EXPLANATORY NOTES ON THE ORDINARY RESOLUTIONS

1. In accordance with the requirements of section 10 of the *Registered Clubs Act 1976 (NSW)* ("**Registered Clubs Act**"), members are asked to approve the above benefits and expenses for the Board and others up to the next Annual General Meeting.
2. To be passed, the Ordinary Resolutions must receive votes in their favour from not less than a simple majority of those members, who being eligible to do so, vote in person at the meeting. Pursuant to Rule 22, financial Club Members and Life Members who have been Full Members of at least 12 months standing may vote upon the Ordinary Resolutions.
3. Members who are employees of the Club are not entitled to vote.
4. Proxy voting is prohibited by the Registered Clubs Act.
5. The Board recommends that members vote in favour of the Ordinary Resolutions.
6. The Ordinary Resolutions are proposed for members to approve benefits to members in accordance with the Registered Clubs Act. There are no changes to the resolutions passed at last year's Annual General Meeting.
7. The First Ordinary Resolution proposes approval for benefits for members who are Directors, Past Directors, Patrons, Life Members and Welfare Officers as set out in the resolution. The proposed benefits for Directors include the costs of providing a corporate uniform, the costs of attending industry and educational seminars and conferences, and an honorarium for each director.
8. The Second Ordinary Resolution proposes benefits to Foundation and Life members for the costs of a wake and the mortality fund.
9. The Third Ordinary Resolution proposes benefits to the Club's Welfare Officers to defray their costs in providing members with welfare support.
10. The Fourth Ordinary Resolution proposes approval by members for the appointment of BDO Audit Pty Ltd as Auditors for Revesby Workers' Club Ltd.

## **SPECIAL RESOLUTION**

*[The Special Resolution is to be read in conjunction with the notes to members set out below]*

That the Constitution of Revesby Workers' Club Limited be amended by:

- (a)** inserting the following rule 46(aa) under the heading Board of Directors;

*"Directors are required to apply for a Director Identification Number (DIN) the day before their appointment takes effect, however, individuals who became Directors before 1 November 2021 have until 30 November 2022 to obtain a DIN should they be re-elected."*

## NOTES TO MEMBERS ON THE SPECIAL RESOLUTION

1. The Special Resolution proposes an amendment to the Club's Constitution to ensure that Members seeking appointment to the Board have a current Director Identification Number as required by companies under the *Corporations Act, 2001*.

